

**MINUTES**  
**CITIZENS' LAW ENFORCEMENT REVIEW BOARD MEETING**  
**November 12, 2013**

**Attachment A**

- Roll Call**
- The Board meeting was held at the County Administration Center and came to order at 5:30 p.m. All Board members were present except Riley Gordon.
- Minutes Approval**
- The October 2013 meeting minutes were approved by motion.
- Training**
- Sheriff's Department: Detention Facilities Video Capabilities presentation by Jody Mays, Sheriff's Support Services Manager & Commander John Ingrassia, Detentions Services Bureau.
- Executive Officer**
- Patrick Hunter summarized the Investigative Workload & Classification Report: As of October 31, 2013 there were **104** open investigations; **8** new complaints were received and **14** cases were closed.
  - The December 2013 Board Meeting is cancelled due to relocation of the CLERB offices in Dec.
  - E.O. Hunter conducted a presentation for the Sheriff's Supervisor's course.
  - E.O. Hunter noted the one year anniversary, of the last year "One-Year Summary Dismissal."
  - A Sheriff's Orientation is scheduled for Wednesday, November 20, 2013, 1:00p.m. – 4:00p.m.
  - Loren Vinson – Recommended that board members attend the Fire Arms Training Simulator (FATS).
- Board Member Comments**
- James Laswell – Participated in a ride-along with Probation/Pro Division, and said that observing Probation Officers interacting with AB109 personnel was interesting to experience first-hand.
  - Gary Brown - Attended the Undersheriff's USD Use of Force Training. Also did a ride-along with the Lemon Grove Sheriff Station.
  - Deputy County Counsel Shiri Hoffman – Is on a temporary leave of absence and Deputy County Counsel Kristen Laychus will cover in her absence.
- New Business**
- Nominations for the 2014 CLERB Executive Board were solicited for election at the January 2014 meeting. The Nominees are:
    - George DeLaBarre – Chairperson
    - Loren Vinson – Vice Chairperson
    - Debra DePratti Gardner - Secretary
- Unfinished Business**
- **13-032 / Wade Policy Recommendation:** San Diego Sheriff's Department should review and modify the Detention Services Bureau Manual of Policies and Procedures, Facility Green Sheets, and Post Orders to identify positions responsible for the performance and documentation of security checks. Each position should be provided with sufficient detail and direction to ensure that security checks are conducted in compliance with existing Policies and Procedures I.64, but specifying responsibility for the coordinated manner to maintain safe and secure facilities.
- SDSO Response:** The Sheriff's Department has initiated a change to the I.64 Policy and Procedures, which will identify the staff positions within the facility that are responsible for ensuring that the hourly security checks are initiated, conducted, and documented.
- Public Comments**
- Otto Phillips: Case **12-146**
  - Sherry Giamanco: Case **12-105**
- Sheriff/Probation Inquiries**
- N/A
- Closed Session**
- a) **Discussion & Consideration of Complaints & Reports / Officer Discipline Recommendation:** Pursuant to Government Code Section 54957 to hear complaints or charges brought against Sheriff or Probation employees by a citizen (unless the employee requests a public session). Notice pursuant to

Government Code Section 54957 for deliberations regarding consideration of subject officer discipline recommendation (if applicable).

- 12-121 / Vasquez (Sustained – Deputy 2)
- 12-135 / Battle (Sustained – Deputy 7)
- 13-032 / Wade (Sustained – Deputy 5)

<u>CASE NO</u>	<u>LAST NAME</u>
11-131	Moore
12-102	Steinmetz
12-103	Martinez
12-105	Giamanco
12-109	Hannowsky
12-130	Jackson

<u>CASE NO.</u>	<u>LAST NAME</u>
12-138	Mallory
12-146	Phillips
13-014	Graves
13-008	Robinson
13-034	Sharpe
13-093	Dorfman

The meeting was adjourned at 7:15 p.m.

*Minutes prepared by Ana Becker, Administrative Secretary III*



PATRICK A. HUNTER, Executive Officer



LOREN VINSON, Secretary of the Board